Participants:
Adriansjah Azhari (AA), Weidan Huang (WH), Patrick Tippoo (PT), Sai Prasad (SDP), Lingjiang Yang (LY), Tiago Rocca (TR), Sonia Pagliusi (SP), Benoît Hayman (BH), Sonia Villaseñor (SV) (minutes)

Excused: Fernando Lobos (FL).

Meeting started at 12h07 and finished at 13h28.

1. AGM agenda/topics-speakers (advice): The original dates proposed were October 28-30, however we know that SDP will have a GAVI PPC meeting on the 28-29, thus we might change the dates, one week before or 1 week later. Once we have final dates, we can move forward with invitations. Secretariat made 3 proposals: 1st, an agenda of 3 days/3 hours: the 1st day the General Assembly, and Gold/Platinum partners as speakers. Then 2 days for discussion on Public Health, COVID and collaborations. 2nd, that partners speak on the 1st day after General Assembly and have virtual booths to be reachable by the members. The platforms have a cost. 3rd, the institutions suggested for speaking and asked for suggestions. EC agreed 3 hours/3 days. Most partners are in the EU (CEPI, GAVI, WHO, UNICEF, FVMR Hub) but BMGF, PATH and PAHO are overseas. Day 1 needs time for members to present: SDP suggested inviting all members of WGs and all subcommittees to present. All members can join the partners’ forum. In the WG and board committee there are the technical people who can discuss these technical and regulatory issues, and the interaction with our sponsors is valuable. Ensure participation with questions. EC agreed with proposed names like Tedros and Bruce A. COVAX, CEPI then WHO on how vaccines are getting allocated. SV and BH will be supporting the Annual Meeting, however PT requested to have only one contact person for the EC, which will be SP. With respect to the GA, PT suggested it could be divided in 3: normal order of business (Secretariat Report, and budget approval), 2- issues that members raise as key point of discussion, or working groups to present points for consideration. 3- EC needs to be driving organizational considerations and reconfiguration and report on that. Report on the strategic workplan and the issues that have been assigned for the General Assembly. PT agreed to lead this part.

2. GAVI board alternate DCVMN seat nomination (decision): 1 seat available, Mahima has been endorsed as GAVI board representative DCVMN. Sai Prasad as the PPC representative. The alternate board seat is vacant. The last 3 years we had a representative from Bharat. We received only 2 nominations: from Bharat and from CNBG. It could be good if it would be possible to have a different member joining such as CNBG, it would be the first time a Chinese manufacturer joins GAVI board. However, participants must be fluent in English. SDP explained that the alternate representative has to participate at all Gavi board meetings, 2 per year and the board retreat. In addition, during the pandemic, there are 2-3 video conference calls. Board member and alternate collaborate and get in touch before the meeting. SDP explained Bharat nominated one person, as there was no nomination from any other company, but now that we have another nomination from CNBG, he gave stated that Bharat withdraw its nomination, and recommend CNBG member to be nominated. The EC voted (excused SDP and LY) in agreement with nomination of Mr. Xiang Shu upon confirmation of the individual’s’ ability to converse and engage in English (LY will confirm this with the nominee); if not, it defaults to Bharat’s candidate.

3. Fundraising strategy discussion: SP reported on DCVMN’s Annual income and signature of agreements with PATH, UK and NIIMBL. Secretariat is working on administrative procedures to complete these 3 contracts and hope to sign in the next month. TR and FL discussed potential future projects. One of them is a database proposal, circulated for the evaluation and feedback of the EC. Partnerships are an important source for AGM, and TR proposed to draft a contact list of partners to explore new partnerships with DCVMN. It will be good to keep them motivated and engaged with
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DCVMN, linked with the quality of meetings. SDP acknowledge SP and team work in developing grants. This work has to continue with more ideas, and think about many issues on regional basis. SDP suggested developing a granting mechanism or structure around it. TR recommended to finalize the project idea, request the agreement of the other members, assess feasibility and then search for donors. ACTION: EC to review and give feedback on the draft circulated by TR. BH will get the feedback from EC, then edit the draft, and circulate it to members.

PT raised an issue of governance for consideration on how to link the work of all projects, and run EC agenda in a standing to give feedback on GAVI, COVAX, NIIMBL, and all WGs. It is a large volume of information disseminated between meetings and it is hard to follow up on what is being addressed. SDP added that perhaps we may alternate presentations to EC and board to have ongoing information from WGs. They can present and receive ideas. ACTION: SP drafted a standing agenda and shared with Patrick/Sai on 13th July for feedback.

4. **WEF updates**: Deferred to the next meeting. Minutes of the WEF was already circulated to COVID committee members to make suggestion for the next meeting.

5. **Legal agreements with donors: FVMH, PATH, NIIMBL**: Already mentioned above. Several forms to be filled.

SDP added that many EC members have taken responsibilities and are championing causes. EC was given the mandate to take DCVMN to the good direction, we need to have a discussion again on additional WG, committees, subcommittees, chairs and cochairs. The ultimate goal to get more people engaged in the organization, becoming a part of DCVMN activities.

Nyon, 13 July 2020

Notes by Sonia Villasenor, edited by Sonia Pagliusi

Approved by

Sai D. Prasad, DCVMN President

Hyderabad, India. 07Aug2020